

**MINUTES
EAGAR TOWN COUNCIL
PUBLIC HEARING AND REGULAR MEETING
22 W. 2nd St., Eagar, AZ
May 1, 2018 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that all Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and Debra Seeley offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
Debra Seeley
Winslow McNeill
Steve Erhart, Vice Mayor
John O. Phelps
Allen Browning
James Nelson, Jr.

COUNCIL ABSENT: None

STAFF PRESENT: Bruce Ray, Interim Town Manager/Public Works Director
Frank Adams, Fire Chief
Mike Sweetser, Police Chief
Katie Brady, Finance Manager/Town Clerk
Roberta Reed, Town Magistrate
Douglas Brown, Town Attorney
Will Gleeson, Police Officer

ITEM #5: SUMMARY OF CURRENT EVENTS

Bruce Ray, Interim Town Manager reported to Council that the town requested the stones be taken up and leveled to avoid a tripping hazard at the Veterans Memorial.

Vice-Mayor Steve Erhart advised Council that Apache County Board of Supervisors passed an Emergency Fire Declaration that it will go into Stage II fire restrictions at 12:01 a.m. on May 3, 2018.

Mike Sweetser, Police Chief advised Council that the scheduled Open House will be postponed until September.

ITEM #6: OPEN CALL TO THE PUBLIC

Planning and Zoning Commissioner, Ron Shepherd spoke to Council regarding the proposal they received allowing tiny homes in the town. Mr. Shepherd stated that the Commission was given artists renditions, exterior elevations, and several floor plans. Mr. Shepherd stated that the model sitting on Main Street is not what was proposed to the Commission. Mr. Shepherd stated that the tiny homes were to look more like a house, not a Conex box. Mr. Shepherd said he still thinks tiny homes are a good thing to draw people to the community but they need to look a home.

Terry Shove from the Boys and Girls Club reported to Council that the club had a cleanup day last Saturday and it went very well and the property is looking much better. Ms. Shove reported that the club is still collecting cans even though they lost the trailer they were using to collect them in. Ms. Shove reminded everyone of the raffle they have annually that includes a truck, trailer, \$25,000 cash, and an acre of land in Alpine. Ms. Shove also thanked Council and the Town of all they do for them.

ITEM #7: PUBLIC HEARING

A. FISCAL YEAR 2018-2019 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Vice-Mayor Steve Erhart made a motion to convene into Public Hearing [at 7:08 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 7-0

Town Clerk/Finance Director, Katie Brady went thru a power point presentation regarding the FY 2018-19 Tentative Budget and the State Budget forms. Ms. Brady stated the budgeted expenditures for the General Fund total \$3,024,763, Highway User Revenue Fund are \$1,141,980, Grant Fund \$1,300,000, and Enterprise Fund \$2,355,283 for a total of \$7,822,026. Ms. Brady stated that included in the tentative budget is the payoff of the Town's last debt issuance. If passed the Town of Eagar will be debt free by the end of fiscal year 2019.

Ms. Brady went thru the Capital Improvement Plan and reported on the project included in FY 2018-19. They include a Splash Pad at Ramsey Park, Alta Vista Drainage Project, South Butler Paving, at the final leg of the 12th Street Tank Rehabilitation.

Councilor Winslow McNeill made a motion to adjourn the Public Hearing [at 7:18 p.m.] Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

Reconvened into Regular Session

ITEM #8: PRESENTATIONS

A. PRESENTATION OF THE SAFEGUARD AND SERVE WITH HONOR AND VALOR AWARDS

Police Chief Mike Sweetser presented the Safeguard and Serve with Honor and Valor Award to the Police Department's Citizen Volunteer Police (CVP) Patrol. These volunteers spend their time doing funeral escorts, house checks, crime scene detail, traffic control, assist at the schools, torch run, and office detail. The CVP's put in 265 hours last quarter and without their help the Police Department could not do what they do.

B. PRESENTATION OF POLICE DEPARTMENT 2018 FIRST QUARTER ACTIVITY REPORTS APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD MARCH 2018

Police Chief Mike Sweetser summarized the department's 2018 first quarter activity in a report to Council. Chief Sweetser made mention of new fire arms training program, three new police vehicles are on the road, and the State donated a truck to the department that is capable to haul the DUI trailer the Town purchased with a past grant from Governor's Office of Highway Safety (GOHS).

ITEM #9: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD APRIL 2018
- B. APPROVAL OF MARCH 2018 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

Councilor Winslow McNeill made a motion to approve the Consent Agenda. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

ITEM #10: UNFINISHED BUSINESS

- A. ACCEPTANCE OF MARCH 2018 FINANCIAL REPORT AND SALES TAX REPORT

Ms. Brady reported financially things are going well and the additional principal payment, of \$300,000, to National Bank of Arizona for the 2017 Bonding Issue is set to transfer May 31, 2018. Ms. Brady reported that the \$75,000 that we normally try to send over into LGIP did not happen this month but we did deposit \$68,000 and we have several grant reimbursements that are coming in that will be set aside in the LGIP.

Councilor James Nelson, Jr. made a motion to approve the Financial Report & Sales Tax Report. Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 7-0

ITEM #11: NEW BUSINESS

- A. DISCUSSION AND CONSIDERATION TO ADOPT THE FISCAL YEAR 2018-2019 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Mr. Ray told the Council that staff has worked on the budget really hard and has tried to meet all the goals that Council gave us. Mr. Ray asked if Council had any questions and advised if they had any changes they needed to be made at this time. Mr. Ray said that once the Tentative Budget is approved the budget cannot increase it can only be decreased.

Councilor James Nelson, Jr. made a motion to adopt the Fiscal Year 2018-2019 Tentative Budget and Capital Improvement Plan. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

ITEM #12: EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A3.A4. - DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE TOWN'S ATTORNEY AND – DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION – TOWN ATTORNEY

Councilor Allen Browning made a motion to move into executive session [at 7:25 p.m.]. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 7-0

- B. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION ITEM 10.A

Councilor Winslow McNeill made a motion to reconvene into regular session [at 7:53 p.m.]. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

No action was taken.

ITEM #13: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of April 2018 and Financial Statements for March 2018.

ITEM #14: ADJOURNMENT

Councilor Allen Browning made a motion to adjourn the meeting [at 7:53 p.m.] Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

Eagar Town Council, Public Hearing & Regular Meeting
May 1, 2018

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Public Hearing and Regular Council Meeting of the Town of Eagar, Arizona held on May 1, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Katie Brady, Town Clerk